

THE LAW OFFICES OF



A PROFESSIONAL ASSOCIATION

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I-130, I-485, I-864 QUESTIONNAIRE

Completing this questionnaire will assist us in preparing all of the relevant forms that are required to be filed the Immigration and Naturalization Service in connection with an Adjustment of Status Application.

There are four (4) parts to this questionnaire. Part I deals with information regarding the Beneficiary (a/k/a the Alien or Immigrant). Part II deals with information concerning the Petitioner (a/k/a the US Citizen or Lawful Permanent Resident Spouse or Sponsor). Part III deals with financial information which is required to complete an Affidavit of Support. The information provided in Part III should be provided as it pertains to the Petitioner. Part IV deals with the documents that must be provided to our office by the BOTH the Petitioner and Beneficiary PRIOR to our office filing your adjustment application.

Please answers ALL of the following questions to the best of your ability and truthfully. DO NOT guess at any answers. If a particular question does not apply to you, please respond as "Not applicable." You will be required to sign a statement which will be filed with the INS informing them the information you have provided on this questionnaire is true and correct. The INS may investigate the answers that you provide and any information found to be untrue may result in penalties imposed by the INS.

PART I

BENEFICIARY (IMMIGRANT) QUESTIONS

1.	Full Name	
2.	Other names used (including maiden name)	
3.	Current street address (include city, state and zip)	
4.	Social Security Number	
5.	Alien Registration No. (If applicable)	
6.	Date and place of birth (include city, state and country)	
7.	Date and place of marriage (include city, state and country)	
7a.	Please explain how you met the Petitioner (person listed in Part II:	

8. If you have been previously married, provide the following for each time you were married:

<u>Name of Prior Spouse</u>	<u>Date of Birth of Prior Spouse</u>	<u>Date and Place of Marriage</u>	<u>Date Marriage Ended</u>

9. List the following information regarding employment for the last five (5) years:

<u>Name of Employer</u>	<u>Full Address of Employer</u>	<u>Position Held</u>	<u>Start Date/End Date of Employment (provide month/year)</u>
			to
			to
			to
			to

10. Have you ever been under deportation, exclusion, rescission or other judicial Immigration proceedings? If yes, when, where and what type of proceeding?

11. List the following information for your present husband/wife and ALL children, related to you by birth or adoption, born out of your current marriage or any other previous marriage or relationship:

<u>Full Name and Alien Number (if applicable)</u>	<u>Relationship</u>	<u>Date of Birth</u>	<u>Country of Birth</u>

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11A. For any and all children that you may listed above, please indicate below the name of the child, the name of their birth parent and the birthparent's relationship to you at the time of the child's birth (i.e., husband, wife, girlfriend, boyfriend, etc.). If you do not have any children whatsoever, please write "NO CHILDREN" in the space provided below. **PLEASE NOTE that the immigration status of your Non-U.S. Citizen children that are NOT included in your application are NOT automatically adjusted simply because your status was adjusted. You will need to specifically list and apply for each child whose status you want adjusted.**

Name of Child	Name of Birthparent	Relationship to you at time of chid's birth

12. List your address abroad.

13. List the city and country of the American Consulate that is closest to your home abroad.

14. On what type of visa did you enter the United States (i.e., student, visitor, working, etc.)?

A. Which consulate issued this Visa (given location also; e.g., U.S. Consulate - Bogota, Columbia)?

15. On what date was the visa you described in number 14 above issued (include month day and year)?

16. What is the date that you arrived to the United States on the Visa you described in item 14 above?

A. When you entered the United States, were you inspected by an Immigration Officer?

Yes No

17. Provide the date when your current visa expires or expired?

18. Provide your I-94/I-95 card number and place of arrival (i.e., the city and state where you entered the United States).

19. List all organizations that you have belonged to since your 16th birthday, (past and present) as well as your dates of membership. Be sure to include every political organization, association, fund foundation, party, club, society, or similar group, or foreign military service.

20. List all of your addresses for the last five (5) years.

<u>Address (provide street address, city, state and zip)</u>	<u>From (month / year)</u>	<u>To (month / year)</u>

21. Last address outside of the United States for more than a year.

<u>Address (provide street address, city, state and zip)</u>	<u>From (month / year)</u>	<u>To (month / year)</u>

22. Last occupation outside of the United States.

<u>Name of Employer</u>	<u>Address of Employer</u>	<u>Position Held</u>	<u>Start Date/End Date of Employment (provide month/year)</u>
			to

23. Information on Parents.

<u>Father's Full Name</u>	<u>Date and Place of Birth</u>	<u>City & Country of Residence</u>

<u>Mother's First and Last Name (provide maiden name)</u>	<u>Date and Place of Birth</u>	<u>City & Country of Residence</u>

24. Are you self employed? Yes No

25. Have you been in the United States for 183 days or more during any one of the three calendar years immediately preceding the current calendar year?

Yes No

26. During the last three years, did you receive income from sources inside the United States? Yes No

26. Did you file United States Individual Income Tax Return (Form 1040, 1040A, 1040 EZ or 1040NR) in any of the last three years?

Yes

No

27. What was the last tax year that you filed tax returns in?

28. Have you ever before applied for permanent residence status in the U.S.?

Yes

No

A. If you answered yes, give the date and place of filing and final disposition.

PART II
PETITIONER (US CITIZEN OR PERMANENT RESIDENT) QUESTIONS

1.	Full Name:	
2.	Other names used (including maiden name)	
3.	Current street address (include city, state and zip)	
4.	Social Security Number	
5.	Alien Registration No. (If applicable)	
6.	Date and place of birth (include city, state and country)	
6a.	Please explain how you met the Alien (person listed in Part I)	

7. If you have been previously married, provide the following for each time you were married:

<u>Name of Prior Spouse</u>	<u>Date of Birth of Prior Spouse</u>	<u>Date and Place of Marriage</u>	<u>Date Marriage Ended</u>

8. List the following information regarding employment for the last five (5) years:

<u>Name of Employer</u>	<u>Address of Employer</u>	<u>Position Held</u>	<u>Start Date/End Date of Employment (provide month/year)</u>
			to
			to
			to
			to

9. List all of your addresses for the last five (5) years.

<u>Address (provide street address, city, state and zip)</u>	<u>From (month / year)</u>	<u>To (month / year)</u>

10. Information on Parents.

<u>Father's Full Name</u>	<u>Date and Place of Birth</u>	<u>City & Country of Residence</u>

<u>Mother's First and Last Name (provide maiden name)</u>	<u>Date and Place of Birth</u>	<u>City & Country of Residence</u>

11. If you are a United States citizen, was your citizenship acquired through (check one):

- Birth in the United States
- Naturalization (Give number of certificate, date and place it was issued)
- Parents (Give number of certificate, date and place it was issued)

12. If you are a lawful permanent resident, provide the following:

<u>Date and place of admission for, or adjustment to, lawful permanent residence</u>	<u>Class of Admission</u>

13. Did you gain permanent residence status through marriage to a United States citizen or lawful permanent resident?

- Yes
- No

14. How are you related to the alien that you are sponsoring?

- Husband/wife
- Parent
 - related by adoption
 - gained permanent residence through adoption
- Brother/Sister
 - related by adoption
 - gained permanent residence through adoption
- Child
 - related by adoption
 - gained permanent residence through adoption

PART III - AFFIDAVIT OF SUPPORT
(To be completed by Petitioner)

Affidavit of Support is required to show that an intending immigrant, meaning the person being sponsored, has adequate means of financial support and is not likely to become a public charge and/or dependent on the government. By signing the affidavit of support, you acknowledge and understand that you are signing a legally binding contract and that you will be obligated to financially support the intending immigrant until one of the following occurs:

1. He/she become a U.S. Citizen;
2. He/she can be credited with 40 qualifying hours of work;
3. He/she departs the United States permanently or;
4. He/she dies.

You also understand and acknowledge that by signing the Affidavit of Support, you, as the sponsor, agree to support the intending immigrant and any spouse and/or children immigrating with him or her and to reimburse any government agency or private entity that provides these sponsored immigrants with Federal, State or local means-tested public benefits. You must fully realize and understand that divorce does not terminate this obligation.

You the Petitioner/Sponsor must meet the following income requirements for 2003:

Sponsor's Household Size	125% of Poverty Line
2	\$15,150.00
3	\$19,075.00
4	\$23,000.00
	Add \$3,925.00 for each additional person

If the Petitioner/Sponsor does not meet the minimum income requirements, a co-sponsor will be required. The co-sponsor will also be required to provide the information that is being requested on Part III of this questionnaire as well as the documents that are listed in Part IV of this questionnaire.

Please provide the following as it relates to the sponsor:

Personal Information

Full Name: _____

Address: _____

Telephone: _____

Date of Birth: _____

City/State/County of Birth: _____

Are you a U.S. Citizen: _____

 **If not, please include a copy of your Resident Alien Card, both front and back**

Social Security Number: _____

A-Number (if any): _____

What is your relationship to the beneficiary (wife, husband, etc.)? _____

Employed by: _____


Current Annual salary or hourly wage: _____

Number of hours worked per week: _____

If self-employed, name of company: _____

Nature of business: _____

Unemployed or retired since: _____

 **You must enclosed copies of tax returns and/or W-2/1099's for the 3 most recent years. If you do not have these documents, please provide a written explanation as to why you do not have these documents and how you supported yourself**

Have you or anyone related to you by birth, marriage, or adoption living in your household or listed as a dependent on your most recent tax return received any type of public benefit in the past three years?

If yes, please explain what benefit received, what dates and from whom.

How many persons are living in your residence, including yourself, but excluding the person being sponsored? _____

How many persons are being sponsored? _____

How many persons are NOT living in your household whom you are still obligated to support under a previously signed Affidavit of Support? _____

How many persons are otherwise dependent on you, as claimed in your tax return for the most recent tax year? _____

Total household size? _____

List the names of the persons, their A-numbers, the date the Affidavit of Support was signed and their relationship to you, for any other individual, besides the person(s) you are sponsoring.



If you own a house, you must enclose documents which show proof of ownership of the home. Please enclose a copy of the mortgage, title policy and settlement statement.

PART IV
LIST OF DOCUMENTS TO BE PROVIDED TO OUR OFFICE
PRIOR TO FILING PETITION WITH INS

The following is a list of documents which we will need from you in order to file your Adjustment of Status Application. Please be advised that it is imperative that we receive **all** of the below listed requested documents from you (where applicable) so that we may file the application with the Immigration and Naturalization Service. Please bring us **photocopies** of the below listed items when returning this completed questionnaire. **DO NOT BRING US THE ORIGINALS OF THE DOCUMENTS REQUESTED BELOW.** We also request that you provide our office with all of the below requested items at **ONE TIME** and not on different dates. To ensure that you have provided us with all of the required documents, please place a check mark next to each item indicating that you have enclosed the requested item. You should note that the INS may request to see an original document for verification purposes so make sure you do keep the original document in your possession. Please further note that the INS will reject an application if the appropriate supporting documents are not attached at the time of filing.

FROM PETITIONER (A/K/A US CITIZEN SPOUSE, SPONSOR)

DOCUMENT NEEDED		✓
1.	Copy of Birth Certificate	
2.	Copy of Certificate of Naturalization (if a Naturalized citizen)	
3.	Copy of Passport	
4.	Copy of last three (3) years tax returns and W-2 Statements	
5.	Copy of Marriage Certificate (for current marriage to Beneficiary)	
6.	Copy of any and all divorce decrees for past marriages (if applicable)	
7.	Original Letter from Employer verifying that (A) you are employed; (B) your job title; (C) your start date; and (D) you current rate of pay	
8.	Original 2 Green Card type photographs (can be obtained from most Kinko's, Sears, Walgreens, etc.)	

FROM EACH BENEFICIARY: (A/K/A ALIEN)

DOCUMENT NEEDED		✓
1.	Copy of Birth Certificate	
2.	Copy of Passport	
3.	Copy of any and all divorce decrees for past marriages (if applicable)	
4.	Copy of I-94 card (if applicable)	
5.	Copy of last three (3) years tax returns and W-2 statements (if applicable)	
6.	2 Green Card type photographs (2 additional photos are required if applying for Employment Authorization) (can be obtained from most Kinko's, Sears or Walgreens)	

Please note that if there are beneficiary children, you must provide us the above requested documents as they pertain to each child being sponsored by the Petitioner.

FROM CO-SPONSOR (IF APPLICABLE):

DOCUMENT NEEDED		✓
1.	Copy of Birth Certificate	
2.	Copy of Certificate of Naturalization (if a Naturalized citizen)	
3.	Copy of Passport	
4.	Copy of last three (3) years tax returns and W-2 Statements	
5.	Copy of Marriage Certificate (for current marriage to Beneficiary)	
6.	Copy of any and all divorce decrees for past marriages (if applicable)	
7.	Original Letter from Employer verifying that (A) you are employed; (B) your job title; (C) your start date; and (D) you current rate of pay	